

BOROUGH OF JERMYN
LACKAWANNA COUNTY, PENNSYLVANIA
ORDINANCE NO. 4-2017

**AN ORDINANCE SETTING FORTH THE ADDITIONAL OBLIGATIONS
OF THE TAX COLLECTOR**

By the powers granted to the Borough of Jermyn by the Pennsylvania Borough Code, 8 Pa.C.S.A. § 101 et seq., be it ENACTED and ORDAINED by the Borough Council of the Borough of Jermyn, Lackawanna County, Pennsylvania, and it is hereby ENACTED and ORDAINED by the authority of the Jermyn Borough Council as follows:

WHEREAS, Section 3301.1 of the Borough Code authorizes Borough Council of the Borough of Jermyn (the "Borough") to enact ordinances in accordance with the Borough Code and the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Powers and Duties of the Borough Tax Collector are enumerated in Section 1086 of the Borough Code; and

WHEREAS, the Borough wishes to expand on the powers, duties, and restrictions of the Tax Collector to include the following:

- a) Newly elected Tax Collector must complete the basic training course to be qualified as a "Qualified Tax Collector." The current office holder is deemed qualified. If current office holder is re-elected, then she/he will need to complete two (2) hours of continuing education prior to the final year of the new four (4) year term starting January 1, 2018. The Tax Collector will be reimbursed for training and software up to two hundred and fifty dollars (\$250.00);
- b) Only newly elected Tax Collectors must submit a criminal history report/criminal background check to the Borough prior to taking the oath of office. Re-elected incumbents are not required to submit a criminal history report/criminal background check;
- c) Effective March of 2017, Borough Council will require the Tax Collector to submit a written monthly report detailing the previous months activity. The report must be submitted prior to the third Thursday of the month;

- d) Effective April of 2017, Borough Council will require that the Tax Collector attend one (1) of the two (2) monthly meetings every second month to address any concerns and answer any questions Council might have;
- e) The Tax Collector must establish set hours for citizens to be able to come into the Tax Collector's office to pay their taxes;
- f) The Tax Collector may recommend the appointment of a Deputy Tax Collector to be able to fill in should the tax collector not be able to cover the published collection hours or if the Tax Collector becomes unable to perform the duties of the office. The Deputy Tax Collector will be appointed by Council;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by Borough Council of the Borough of Jermyn, County of Lackawanna, Commonwealth of Pennsylvania, the duties, responsibilities, and restrictions of the Tax Collector shall include those listed in sub paragraphs a) through f) above, in addition to the duties, responsibilities and restrictions enumerated in the Borough Code. These additional duties, responsibilities, and restrictions shall continue from year to year unless action is taken by Borough Council.

SEVERABILITY

If any section, clause, provision, or portion of this ordinance shall be held invalid or unenforceable by any court of competent jurisdiction, then such decision shall not affect any other section, clause, provision, or portion of this ordinance so long as it remains legally enforceable without the invalid portion(s). The Borough Council reserves the right to amend this ordinance, or any portion thereof, from time to time as it shall deem necessary to further the purposes of this ordinance and the effective administration thereof. Any such amendments shall be made in accordance with the requirements of the Pennsylvania Borough Code, 8 Pa.C.S.A. § 101 et seq.

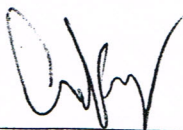
EFFECTIVE DATE

This ordinance shall become effective upon enactment.

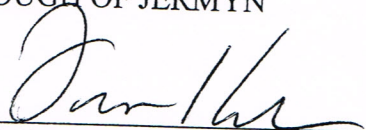
ENACTED AND ORDAINED THIS 2 DAY OF MARCH, 2017.

ATTEST:

BOROUGH COUNCIL OF THE
BOROUGH OF JERMYN

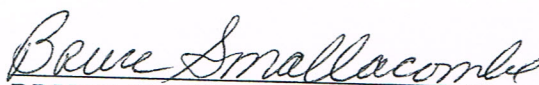


CARA FRANKOSKY (SEAL)
Borough Secretary

BY: 

FRANK KULICK
President

APPROVED THIS 2 DAY OF MARCH, 2017.



BRUCE SMALLACOMBE
Mayor, Borough of Jermyn